

Artist's Project Brief for Matinée Outreach working remotely with isolated and vulnerable people living with dementia, and their carers in Derbyshire.

The Matinée project is a Derbyshire based scheme that initially focussed on providing dementia friendly film events in village halls and community venues across the county to provide opportunities to access cultural events for those people living with dementia and their friends, family and carers. Matinée is funded by the Paul Hamlyn Foundation, Arts Derbyshire, Derbyshire County Council and supported by the Alzheimer's Society. More information about the scheme can be found at www.matineederbyshire.org.uk.

Matinée Outreach, is a new element to the scheme and a response to the COVID19 lockdown and its effects on the project and its participants. We have had to cancel all our film screenings for the next year and know that is depriving many people living with dementia and their carers of cultural and social interaction. Our response is to recruit and contract 2 artists to work creatively with c.30 individual households (c.15 for each artist) with people living with dementia and their carers living in Derbyshire and currently isolated due to the Covid19 situation. The project aims to develop their sense of social connectedness – not only through developing a new relationship with an artist remotely, but knowing they are involved in a project that other people are also participating in, and with the option to present some of their new skills and creative pieces in public at a later date. The project will enable people living with dementia to explore, develop and grow through creativity.

Matinée Outreach has two artist opportunities for those with a record of experience of working with people living with dementia. We are open to artists working across any artform. The project will be delivered via telephone and post so that it is fully accessible to those who are not confident using the internet and computer technology. Each artist will work with c.15 households, and each household will be allocated 8 sessions. The delivery will take place between October 2020 and May 2021. The sessions might be quite stretched out (e.g. once a fortnight) or closer together depending on the type of artform and what works best for the participants. Note: the outreach project does not have to be focused on, or relate to, the original film project.

The emphasis will be on the quality of engagement and participation, with an intention that some of the work created from across the project will be shared in suitable formats during the resurrection of the original Matinée dementia friendly films project which we hope to be from June 2021. There will then be the opportunity for the artists to visit a Matinée event and meet some of their participants.

Matinée Outreach will offer participants an opportunity to learn new creative skills with friendly, supportive encouragement from a professional artist with experience working with people living with dementia. It provides a chance to make new connections, explore their creativity, share experiences, promote wellbeing and have fun.

If you are interested in one of the above opportunities, please provide a project vision for delivering a series of creative sessions, as detailed in the brief below. The deadline for submission is 9am Monday 24th August 2020.

MATINÉE OUTREACH BRIEF

Project Description:

- To work creatively, via remote methods, with c.15 individual households per artist with people living with dementia and their carers living in Derbyshire and currently isolated due to the COVID19 situation.
- The project will be delivered via telephone and post so that it is fully accessible to those who are not confident using the internet and computer technology.
- All art forms that can be delivered remotely and not rely on technological knowledge from participants can be considered.

Project Objectives:

- To enable people living with dementia in the community who have experienced isolation during the COVID19 lockdown to explore their creativity, share experiences, prioritise their wellbeing and have fun.
- To focus on the engagement and participation of people taking part.
- To develop participants' sense of social connectedness through:
 - developing a new relationship with an artist remotely,
 - knowing they are involved in a project that other people are also participating in,
 - the option to exhibit or present some of their new skills and creative pieces in public at a later date.

Project Outputs:

- Recruitment of c.30 households with people living with dementia and their carer(s) (to be undertaken by the Matinée/Arts Derbyshire team)
- Delivery of 8 creative sessions to each household

- Recruit 2 professional artists to deliver the creative sessions, with a track record of working creatively with people living with dementia
- Produce new artwork that can be shared online / in print / exhibited at the postponed Matinée dementia friendly film events or other settings in the future

Project timeline:

- Monday 20 July 2020 – Artist Call out
- Monday 24 August 2020 – Deadline for artists applications
- Friday 28 August 2020 – Shortlist artists notified
- Thursday 3 September 2020 – interviews
- Monday 7 September 2020 – successful candidates notified
- Monday 21 September 2020 – project start date
- End of May 2021 – project end date and launch of exhibition

Each Artist Role:

- Work alongside the Matinée/Arts Derbyshire team to devise and create a suitable programme of creative engagement, introducing a range of new skills and opportunities for participants to develop their own ideas
- Remotely facilitate creative sessions to c.15 households.
- Design activities that reflect the success and values of Matinée, offering the opportunity for people with dementia to enjoy ‘normal happy activities together with their loved ones’.
- Work in a flexible and emergent way allowing the outcomes to be determined through conversation and dialogue with all participants
- Start the process from where people are at, their current experiences, activities ideas and feelings, involving people in decision making
- Attend planning meetings and be briefed on safeguarding policies, evaluation, monitoring and other relevant information.
- Carry out risk assessments prior to any of the activities and adhere to all relevant policies
- Keep reflective notes after each session and report to the Matinée project co-ordinator regularly throughout delivery. This will allow the project to identify any issues that arise in a timely manner, and also identify any interesting impacts and narratives with participants.
- Consolidate material from the project and present it in a format that can be exhibited on the resumption of the Matinée events.

Essential Requirements:

- A track record of working on creative arts participatory sessions with people living with dementia and their carers.
- Experience of relevant safeguarding and risk assessment requirements.

- Experience of reporting on project progress and being involved in evaluation and monitoring.
- A valid CRB/DBS certificate which is no more than 2 years old and carried out by a recognised organisation.
- Each artist must have their own Public Liability Insurance for a minimum of £5million.

Artist Fee:

- c.£5,600.00 for each artist, to cover:
 - planning and preparation
 - project delivery
 - exhibition preparation
- In addition there is an overall materials budget of £1,100 for the project to be shared by both artists.

Application Details:

Refer to the *Specification for Matinée Outreach Artists* document.

Please submit a written plan detailing your approach to achieving the objectives and outcomes of this project. Give a description of your approach and practice. Detail the art forms that you will employ. Explain how your delivery will inspire and motivate individuals via remote methods and how you will address some of the potential challenges.

Please include links to examples of relevant artistic practice (jpegs, short video / sound file) or attached up to 5 files.

Please keep your plan to no more than 2 sides of A4. Include details of your relevant experience working with people living with dementia and their carers.

All applications must be received by 9am Monday 24th August 2020. Applications should be sent to Ann Wright, Head of Arts, Derbyshire County Council: Ann.wright@derbyshire.gov.uk

Applications received after that time cannot be accepted.

Interviews, if needed, will take place via online conferencing on Thursday 3rd September 2020.

Applications will be reviewed by the Matinée team and Arts Derbyshire. If you have any enquiries about this opportunity, please contact Frances Watt, Matinée co-ordinator. See below for contact details.

Project Contact Details:

Matinée Project Co-ordinator

- Frances Watt
- admin@matineederbyshire.org.uk
- Tel: 07449 732322

Arts Derbyshire

Arts Derbyshire is the strategic arts organisation for the county; its 100+ member organisations include arts organisations, local authorities and public bodies with a remit for the arts. Arts Derbyshire aims to increase participation in and access to the arts, providing training and development for artists and arts organisations, and act as a catalyst for arts development. Arts Derbyshire runs a wide variety of work programmes including Arts, Health and Wellbeing.

Arts Derbyshire Arts, Health and Wellbeing

Arts Derbyshire Arts, Health and Wellbeing includes a growing Arts and Health Network, strategic advocacy and development work, generation and management of specific projects and information dissemination. Work is managed by the **Arts and Health Co-ordinator**, currently Rachel Massey

Privacy Notice for Applicants

Matinée Derbyshire is committed to protecting the privacy and security of your personal information. As part of the selection process, Matinée Derbyshire collects and processes personal data relating to all applicants. This Privacy Notice describes how we collect and use personal information about you and meet our obligations in accordance with data protection legislation, including the General Data Protection Regulation (GDPR) and Data Protection Act 2018. Personal data to which this Privacy Notice relates will be stored in our personnel management systems.

The kind of information we collect and hold about you: We collect, store and use the information you have provided in your application. We may also collect personal data about you from third parties, however we will only seek information from third parties if an offer has been made to you, and we will inform you that we are doing so. For some opportunities we will also collect information from the Disclosure and Barring Service (DBS). If a background check is required, this is made clear in the opportunity information.

How we will use information about you: We will only use your personal information where the law allows us to. Most commonly, we will use your personal information to manage the recruitment process, to enter into a contract with you, and to comply with a legal obligation (e.g. a mandatory check of a successful applicant's eligibility to work in the UK). We may also need to process data from applicants to respond to and defend against legal claims.

Data sharing: We may share your data with third parties for the purpose of managing the recruitment process, for example representatives of partner organisations or freelance artists

who may join our selection panels. We require third parties to respect the security of your data and to treat it in accordance with the law.

Data security: We have put in place appropriate security measures to prevent your personal information from being accidentally lost, used, altered or accessed in an unauthorised way.

Data retention: how long will we use/hold your information for? We will only retain your personal information for as long as necessary to fulfil the purposes we collected it for. If your application is unsuccessful, the organisation will retain your data on file for 6 months after the end of the relevant recruitment process. If your application is successful, personal data gathered during the recruitment process will be transferred to the project file which is only accessible to Arts Derbyshire employees.

Your rights in connection with personal information: Under certain circumstances, by law you have the right to request access, correction or erasure of the personal information we hold about you, or to restrict the way we process this information.

Please contact Frances Watt by emailing to admin@matineederbyshire.org.uk for further information regarding this privacy notice.

The Derbyshire County Council contact for the Matinée Derbyshire project is Ann Wright at ann.wright@derbyshire.gov.uk